

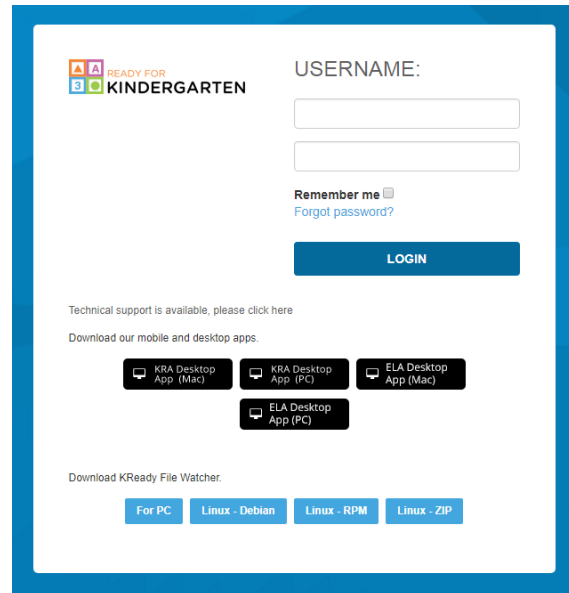


KReady File Watcher

The KReady File Watcher allows you to automate the process of uploading teacher, student, enrollment, and un-enrollment data with the data manager role in the Ready for Kindergarten Online system.

Here's How:

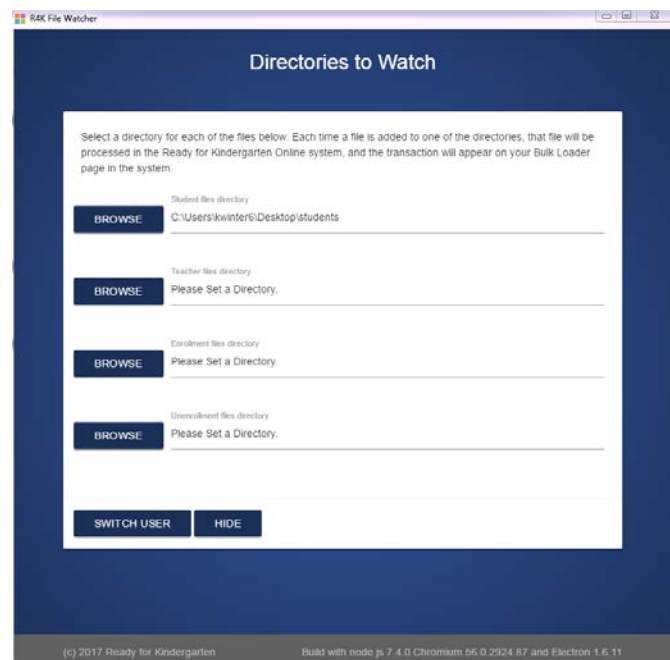
1) Download and install the appropriate version of the KReady File Watcher, which is available on the Ready for Kindergarten Online login page.



2) Once the KReady File Watcher has been installed, log into the app using the same credentials you use as a data manager to access the Ready for Kindergarten Online system.

3) There is one screen within the app that requires initial set up. You will click the 'Browse' button to select a directory for each of the files below. With this initial set up, you are pointing the file watcher to where the teachers, students, enrollments, and un-enrollments files are being uploaded. Each time a file is added to one of the directories, the file will be processed in the Ready for Kindergarten Online system.

4) Each transaction will appear on your Bulk Loader page in the Ready for Kindergarten Online system. Please refer to that page to view any validation errors that may need to be fixed.



Note, if the files are appearing on the Bulk Loader page, but not working as expected, please report this as a bulk loader item to the help desk.