

## Report Name: *Abbreviated Services Report*

**Purpose:** To review Services data for individual students or a group of students with closed IEPs.

### **Includes:**

Student Demographics: *Student Name; Local ID; Resident County; Resident School; Service County; Service School; Race; Sex; Grade; IEP Date; Eligibility; Disability*

Participation Data: *LRE; Projected Annual Review; Projected Re-evaluation; Special Transportation; SSIS Resident County; SSIS Resident School; SSIS Service County; SSIS Service School*

Service Data: *ESY; Service Nature; Service Provider; Begin Date; End Date; Location; Frequency; Sessions; Time*

1. Choose the **Reports** button from any screen in the Maryland Online IEP.
2. From the list of available reports, click on **Abbreviated Services Report**.
3. The Abbreviated Services Report can be filtered by Resident County/School, Service County/School and/or Grade.



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**Tip:** The search will only yield results for resident and service schools to which the user is assigned.

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4. Once criteria have been selected, click **Show Students** to view the names of the students that meet the selected criteria.



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**Note:** If the service county and school, as well as, the Resident County and school criteria are selected, the reporting tool will yield a smaller, more specific set of results. Selecting the resident county will produce a report of students within the selected county regardless of Service County. Selecting the service county will produce a report of students within the selected county regardless of Resident County.

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5. Choose which student or students will be included in the Abbreviated Services report by clicking on the square check box next to the desired student's name.
6. Or, to choose all students, click the **Select All** button.
7. Click **Run Report**.

### Abbreviated Services

Residence County

Training County

Residence School

Public  Private

Public Schools

Training High

Service County

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Grade

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Get Students

Select All

Clear All

Black, Art

Crawford-12, Holly

Crawford-1, Holly

Crawford-13, Holly

Crawford-11, Holly

Crawford-14, Holly

Run Report

8. Choose which student or students will be included in the Abbreviated Services report by clicking on the square check box next to the desired student's name.
9. Or to choose all students, click the **Select All** button.
10. Click **Run Report**.
11. The results can be viewed on screen, printed or downloaded to a CSV file.

## Abbreviated Services Report

### Abbreviated Services

Resident County: Training County

Resident School: Training High

Service County: Any

Service School: Any

Grade: Any

#### Art Black

SASID	456123987	Old Race	
Local ID		New Race	White
Date of Birth	12/01/2002	Sex	Male
Resident County	Training County	Current Grade	Grade 9
Resident School	Training High	IEP Date	02/13/2017
Service County	Training County	Eligibility	1
Service School	Training High	Disability	SPECIFIC LEARNING DISABILITY

#### PARTICIPATION DATA

LRE	INSIDE GENERAL EDUCATION (80% or more)	SSIS Resident County	Training County
Projected Annual Review	02/12/2018	SSIS Resident School	Training Middle
Projected Re-evaluation	07/31/2015	SSIS Service County	Training County
Special Transportation	No	SSIS Service School	Training Middle

#### SERVICE 1

ESY	No	Location	IN
Service Nature	Classroom Instruction	Frequency	Weekly
Service Provider	Special Education Classroom Teacher	Sessions	2
Begin Date	02/13/2017	Time	0 Hr(s), 30 Min(s)
End Date	02/12/2018	Discussion of Service Delivery	discussed