

Report Name: *Assistive Technology Report*

Purpose: To review Assistive Technology data for individual students or a group of students with closed IEPs.

Includes: *Student Name; Local ID; Resident County; Resident School; Service County; Service School; Disability; Race; Current Grade; IEP Date; Gender; AT Device; (AT Device) Documentation; AT Services; (AT Services) Documentation.*

1. Choose the **Reports** button from any screen in the Maryland Online IEP.
2. From the list of available reports, click on **Assistive Technology Report**.
3. The Assistive Technology Report can be filtered by Resident County/School, Service County/School and/or Grade.



Tip: Notice that the resident county/school fields no longer default to your resident county/school. The search will only yield results for resident and service schools to which the user is assigned.

4. Once criteria have been selected, click **Show Students** to view the names of the students that meet the selected criteria.



Note: If both the service county and school, as well as, the resident county and school criteria are selected, the reporting tool will yield a smaller, more specific set of results. Selecting the resident county will produce a report of students within the selected county regardless of service county. Selecting the service county will produce a report of students within the selected county regardless of resident county.

5. Choose which student or students will be included in the Assistive Technology report by clicking on the square check box next to the desired student's name.

A screenshot of the 'Assistive Technology' report filter interface. The interface includes several dropdown menus for 'Residence County' (set to 'Training County'), 'Residence School' (with radio buttons for 'Public' and 'Private'), 'Public Schools' (set to 'Training High'), 'Service County', and 'Grade'. Below these filters are three buttons: 'Get Students', 'Select All', and 'Clear All'. At the bottom, there are two student entries, each with a checked checkbox: 'Black, Art' and 'Trainer, Brian'. A 'Run Report' button is located below the student list. Red circles highlight the 'Get Students' button, the 'Run Report' button, and the student list area. A red arrow points from the 'Run Report' button towards the bottom of the page.

6. Or to choose all students, click the **Select All** button.
7. Next, click the **Run Report** button.

Assistive Technology Report

Assistive Technology

Resident County: Training County
Resident School: Training High
Service County: Any
Service School: Any
Grade: Any

STUDENT	SASID	LOCAL ID	RESIDENT COUNTY	RESIDENT SCHOOL	SERVICE COUNTY	SERVICE SCHOOL	DISABILITY	OLD RACE	NEW RACE	CURRENT GRADE	IEP DATE	GENDER	AT DEVICES	DOCUMENTATION	AT SERVICES	DOCUMENTATION
Brian Trainer		17036	Carol Anne	Carol Anne High			SPECIFIC LEARNING DISABILITY	White (not Hispanic)	White	Grade 3	4/14/2009	Male	Y	Brian will need a calculator to complete math problem solving activities.	N	
Art Black	456123987		Training County	Training High	Training County	Training High	SPECIFIC LEARNING DISABILITY		White	Grade 9	2/13/2017	Male	Y	document	N	

8. The results can be viewed on screen, printed or downloaded to a CSV file.