

Report Name: Draft and Closed IEP Report

Purpose: The purpose of this report is to review IEP status, either Draft or Closed. This report includes Student Name; Grade; Date of Birth; Resident County; Resident School; Service County; Service School.

1. Choose the **Reports** button from any screen in the Maryland Online IEP.
2. From the list of available reports, click on **Draft and Closed IEP Report**.
3. The Draft and Closed IEP Report can be filtered by Resident County/School, Service County/School and/or Grade.



Tip: The search will only yield results for resident and service schools to which the user is assigned.



Note: If the service county and school, as well as, the Resident County and school criteria are selected, the reporting tool will yield a smaller, more specific set of results. Selecting the resident county will produce a report of students within the selected county regardless of Service County. Selecting the service county will produce a report of students within the selected county regardless of Resident County.

2. Once criteria and Data Elements have been selected, click the Run Report button.
3. The results can be viewed on screen, printed or downloaded to a CSV file.

Draft and Closed IEPs

Resident County: Training County
 Resident School: Training Elementary
 Service County: Any
 Service School: Any
 Grade: Any
 Data Elements to be included: Case Manager,Exit Date,Exit Reason,Grade,Resident County,Resident School,Service County,Service School,Students - Exited,Students - Active

Closed IEPs

STUDENT	GRADE	DOB	SASID	LOCAL ID	RESIDENT COUNTY	RESIDENT SCHOOL	SERVICE COUNTY	SERVICE SCHOOL	IEP DATE	IEP VERSION	EXIT DATE	EXIT REASON	ELIGIBILITY	ADDENDUM?	CASE MANAGER
Jim Addalot	Grade 10	3/24/1993			Training County	Training Elementary	Training County	Training High	8/11/2014	10			IEP	Yes	Special Educator
Sam Am	Grade 7	1/1/2007	000333000	3456789012	Training County	Training Elementary	Training County	Training Middle	7/5/2016	12			IEP	Yes	IAM SAM
Polly Anna	Preschool, Ages3-5	11/7/2008	1234567890		Carol Anne	Carol Anne Elementary	Carol Anne	Carol Anne Elementary	11/7/2011	7			IEP	No	Jerry Smith
Bobby B	Preschool, Ages3-5	12/6/2012	4245679891		Training County	Training Elementary	Training County	Training Elementary	11/4/2016	12			IEP	No	Mr. Smith