Report Name: *Medical Assistance Report*

Purpose: To review medical assistance data for individual students or a group of students receiving medical assistance.

Includes: *Student Name; Local ID; Resident County; Resident School; Service County; Service School; Disability; Race; Current Grade; IEP Date; Gender; MA Number; MA Service Coordinator(s); Parent Signature*

1. Choose the **Reports** button from any screen in the Maryland Online IEP.

2. Next, from the list of available reports, click on **Medical Assistance Report**.

3. Choose which of the available criteria will be used to filter the report.

4. The Medical Assistance Report can be filtered by Resident County/School, Service County/School and/or Grade.

Tip: Notice that the resident county/school fields no longer default to your resident county/school. The search will only yield results for resident and service schools to which the user is assigned.

5. Once criteria have been selected, click **Show Students** to view the names of the students that meet the selected criteria.

Note: If the service county and school, as well as, the Resident County and school criteria are selected, the reporting tool will yield a smaller, more specific set of results. Selecting the resident county will produce a report of students within the selected county regardless of Service County. Selecting the service county will produce a report of students within the selected county regardless of Resident County.

6. Choose which student or students will be included in the Medical Assistance report by clicking on the square check box next to the desired student's name.

7. Or to choose all students, click the **Select All** button.

8. Next, click the **Run Report** button.

Medical Assistance Report

Medical Assistance

Resident County: Training County
Resident School: Training High
Service County: Any
Service School: Any
Grade: Any

STUDENT	SASID	LOCAL ID	RESIDENT COUNTY	RESIDENT SCHOOL	SERVICE COUNTY	SERVICE SCHOOL	DISABILITY	OLD RACE	NEW RACE	CURRENT GRADE	IEP DATE	GENDER	MA NUMBER	MA SERVICE COORDINATOR(S)	PARENT SIGNATURE
Brian Trainer		17036	Carol Anne	Carol Anne High			SPECIFIC LEARNING DISABILITY	White (not Hispanic)	White	Grade 3	4/14/2009	Male	123456789	Mary Jones	Yes, 3/7/2009
Art Black	456123987		Training County	Training High	Training County	Training High	SPECIFIC LEARNING DISABILITY		White	Grade 9	2/13/2017	Male			Yes, 5/8/2011

9. The results can be viewed on screen, printed or downloaded to a CSV file (see Downloading to CSV).